

November 26, 2008

TO: Members of the MAG 9-1-1 Oversight Team

FROM: Chief Harry Beck, Mesa Fire Department, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

December 8, 2008 - 10:00 a.m.
MAG Office Building, Cholla Room
302 North 1st Avenue, Suite 200
Phoenix, AZ

A meeting of the MAG 9-1-1 Oversight Team has been scheduled for the time and place noted above. Please park in the garage under the building, bring your ticket, parking will be validated. Members of the Oversight Team may attend either in person, by videoconference or by telephone conference call. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage. If you have any questions regarding the meeting, please contact me at (480) 644-4945, or Liz Graeber, 9-1-1 Administrator, at (602) 534-9775.

TENTATIVE AGENDA

	COMMITTEE ACTION REQUESTED
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u>	2. Information.
An opportunity is provided to the public to address the 9-1-1 Oversight Team on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Oversight Team requests an exception to this limit. Please note that those wishing to comment on agenda items posted for	

<p>action will be provided the opportunity at the time the item is heard.</p>	
<p>3. <u>Approval of the August 25, 2008, Meeting Minutes</u></p>	<p>3. Review and approve the minutes of the August 25, 2008, meeting.</p>
<p>4. <u>Community Emergency Notification System (CENS) Update</u></p> <p>An update will be given on the status of the Community Emergency Notification System (CENS) and the request for proposals process for the selection of a CENS vendor.</p>	<p>4. Information and discussion.</p>
<p>5. <u>Recommendation on the Community Emergency Notification System (CENS)/Reverse 9-1-1 Draft Standard Operating Procedures</u></p> <p>The Request for Proposals review team has drafted Standard Operating Procedures for the new Reverse 911[®] System. On October 16, 2008, the MAG PSAP Managers Group reviewed and recommended approval of the procedures. The MAG 9-1-1 Oversight Team will be asked to review and make a recommendation on the procedures to the MAG Management Committee. Please refer to the enclosed material.</p>	<p>5. Information, discussion and recommendation to approve the Reverse 9-1-1 Standard Operating Procedures.</p>
<p>6. <u>Update on Funding Issues</u></p> <p>An update will be provided on recent activities regarding the funding issues of the MAG 9-1-1 System and the CENS program.</p>	<p>6. Information, discussion, and possible action.</p>
<p>7. <u>CENS Informational Video</u></p> <p>MAG staff has been working on producing an informational video that shows the benefits of the Community Emergency Notification System (CENS) program. It is anticipated that the video would be shown on community and municipal cable channels. A status report will be provided.</p>	<p>7. Information and discussion.</p>

8. Implementation of GovDelivery for Electronic Communication

MAG has instituted a new system to provide faster delivery of information to the MAG member agencies and the general public. The GovDelivery system will facilitate more rapid communication, promote public access to information, allow interested parties to have more control over the information they receive from MAG and facilitate a reduction in paper mailings to reduce costs and environmental impacts. An update on the implementation will be provided and members will be requested to indicate preferences regarding the delivery of electronic and hard copy mailings. Please refer to the enclosed material.

9. Comments from the Committee

An opportunity will be provided for committee members to present a brief summary of current events. The Oversight Team is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

10. Topic Suggestions

Topics or issues of interest that the group would like to discuss or present at the next meeting will be requested.

8. Information, discussion and input on mail delivery preferences.

9. Information.

10. Information and discussion.